

Community Response Plan Webinar Series



Part 3
Monday 28th October

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Communities Prepared, part of the Building Resilience Together
Project Team

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Community Resilience Coordinator, LLR

People and Communities Standing Group
(Co-Chaired by Kristy Ball, LCC Communities Team and Rachael
Payne, British Red Cross)

Some of the LLR Area **Local Resilience Officers**

Great to have so many on the call, please use the chat and hands up function for questions

Please stay on mute, to avoid background noise

Today's session has a broad focus, please avoid very specific, area focused questions – email communityengagement@leics.gov.uk

Session being recorded and slides will be shared afterwards.

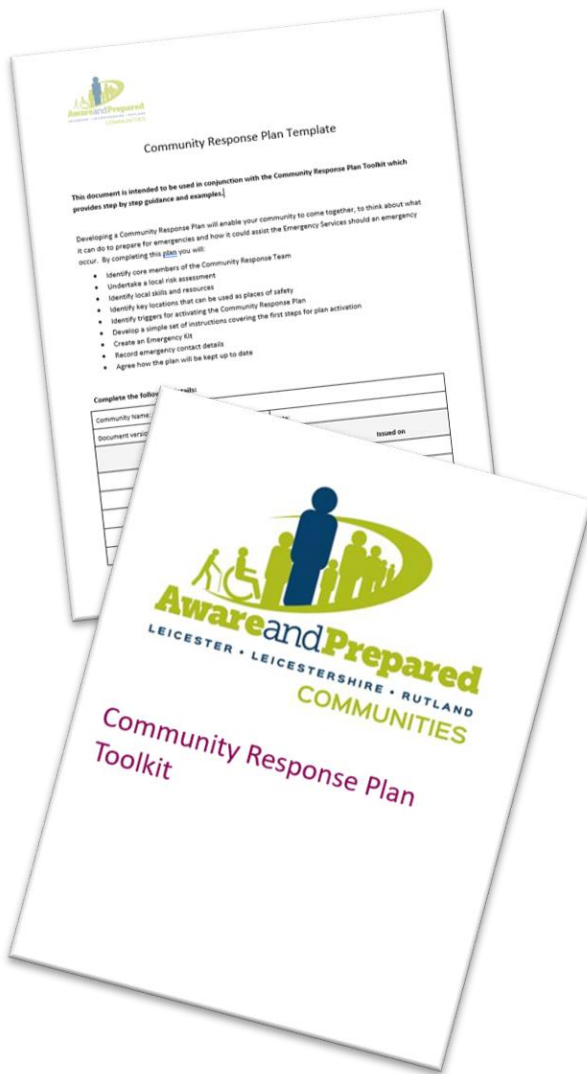
Session 2 Summary



**Building
Resilience
Together**

So far you will have.....

- Mapped & defined your community & your CRP aims and objectives
- Agreed the local risks and hazards you are focusing on
- Defined your Community Response Team members & their roles
- Identified your local skills and resources
- Determined places of safety
- Agreed your activation triggers (and when not to activate)
- Detailed initial actions
- Considered your emergency kit & the associated logistics
- Created an emergency contact list so you can contact key people and organisations at a moment's notice



**Kibworth Villages
Community Emergency Plan**
Updated March 2020



This plan will help the community to respond effectively to an emergency of any kind in Kibworth Beauchamp or Kibworth Harcourt.

If there is a risk to life or of serious injury or if you are in immediate danger call 999

↓

Advise the Local Emergency Response Team

↓

Convene at Kibworth Grammar School Hall

↓

Initiate the plan

Do not put yourself or others in danger.
Follow the instructions given by the emergency services.
Try to remain calm, think before acting, and reassure those around you.
Check for injuries to yourself and others, and always attend to yourself first.

Locations
Appleby Magna
Ashby de la Zouch
Breedon on the Hill
Castle Donington
Coleorton
Diseworth
Donesthorpe
Kegworth
Lockington cum Hemington
Long Whatton
Measham
Sawley Marina

Session 3

Maintaining and updating your
Community Response Plan

VAL: Community Funding Support



What do you need to agree on?

- ALL aspects of the plan
- Who will be involved
- Funding – where, how much, spent on what
- Insurance
- Who you will share the information with?
- How it will be shared?
- How will it be stored?
- How often will it be reviewed?

Agree where and how you are going to store your CRP, thinking about hard and soft copies. Consider who has access to the plan.

Be clear on your decision-making processes, from collaborating, to deciding, to activating.

Remember, not every decision will need a committee meeting, nor will a committee meeting always be possible.

Remember....

Specific incidents can happen without it being deemed a major incident with Gold/Silver/Bronze command and control structures.

- Make sure you have considered the role of your CRP for both occasions

Share your plan with the your LLR Resilience Officer

- But they won't be calling individual communities directly, activating plans, giving instructions

It is up to you to determine your actions & have processes in place.

Plan Management:

Community Name:

Document Version Number:

Date

Email Distribution List

Name

Email

Issued On

John

Brenda

Mike

- Any plan is only as good as the people who understand it.
- A plan on a shelf is an ornament
- People forget over time (6 months skills fade)
- Use the plan regularly
- Tabletop exercises to build:
 - Trust
 - Understanding
 - Confidence
 - Competence
 - A better plan
- Contact your local Resilience Officer who can support you with a tabletop exercise (communityengagement@leics.gov.uk)



National Earthquake Day 1/09 Japan

When would the plan need to be reviewed and updated?

- A Community Response Plan, to be effective, needs to be a living document and evolve over time.
- It should be reviewed and updated every time it is;
 - Exercised
 - Used
 - Every 6-12 months
 - When things change

When you review your Community Response Plan, identify and consider;

- What went well?
- What can be even better, and how?
- What do you need to change?
- Who else needed to be involved?
- Did the people who needed to know or act, know what to do?
- Were all the resources you needed available?
- Also consider how your plan can be simplified.
 - Consider, instead of looking at all the hazards individually, looking at outcomes.
 - Try to have a simple generic plan with appendices for specific outcome needs

**Remember to go back and update your plan based on these
learnings**

Plan review and updating Process:

Activity	Frequency
Review and Update	
Reissue	
Call out Test	
Exercise	

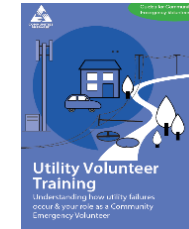
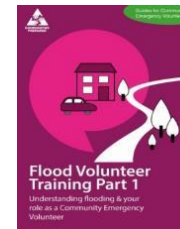
- Any task that is decided upon needs to be properly resourced and trained for.
- Training might be focused on hard or soft skills, knowledge and awareness so consider what is needed based on the plan, the risk, the need.
- Identify training resources and training providers available in the communities and sign-post accordingly.



For communities and individuals to...

1. Grow confidence in taking the lead in their community
2. Feel better informed and able to plan and implement ways to;

- Be aware
- Prepare
- Respond, and
- Recover from emergencies

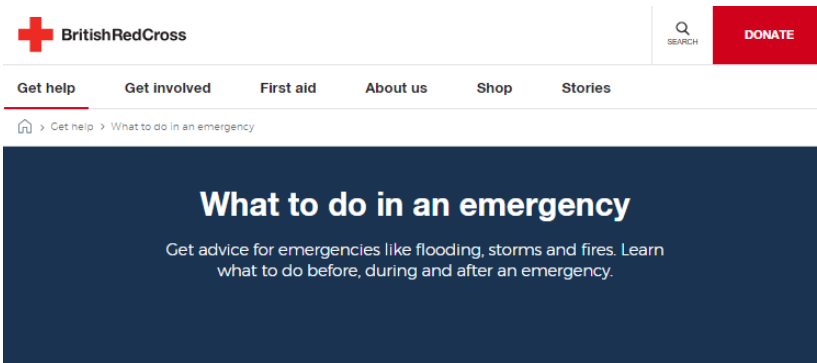


3. Feel better connected to each other and local partners
4. Grow trust between individuals, communities and resilience partners

Upcoming sessions:

- Cold Weather Awareness and Preparedness Wed 30th Nov @ 6pm
- Introduction to Resilience Wed 13th Nov @6pm
- Storms Training Thurs 21st Nov @ 6pm

[Communities Prepared events](#)



BritishRedCross

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What to do in an emergency

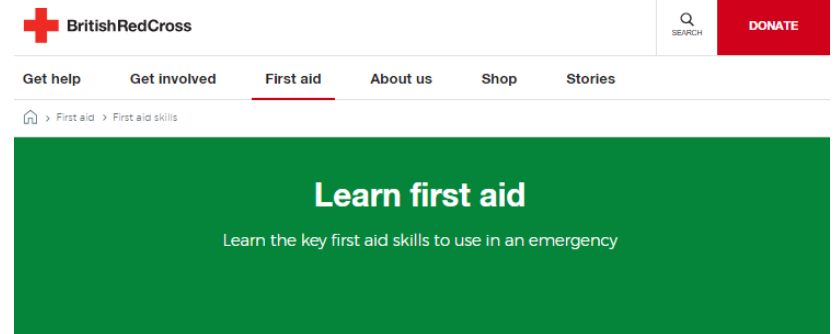
Get advice for emergencies like flooding, storms and fires. Learn what to do before, during and after an emergency.

While we can't control when emergencies happen, we can prepare for them and seek support and advice during and after they occur.

Find out how to create an emergency kit for your home or car, get advice on extreme weather like storms and flooding, and learn what weather warnings mean.

- > [Floods](#)
- > [Storms and power cuts](#)
- > [Heatwaves and drought](#)
- > [Fires](#)
- > [Snow and winter weather](#)
- > [Terrorist attacks](#)
- > [How to prepare for emergencies](#)

[British Red Cross - Prepare for emergencies](#)



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Learn first aid

Learn the key first aid skills to use in an emergency

Learning even the simplest first aid skill can make the difference in an emergency.

On this page, you can find:

- [learn first aid skills online](#)
- [first aid courses and workshops](#)
- [first aid app by British Red Cross](#)
- [first aid for babies and children](#)
- [first aid teaching resources for teachers](#)

Stay safe while giving first aid

Always consider your personal safety when giving first aid. Look out for any dangers and only act when you're confident it's safe.

[British Red Cross - Learn first aid](#)

Introducing Dave Cliffe

 **VAL** Helping people change
their lives for the better

Support for Groups

- Starting a group – key steps and how to get started
- Governance and Legal Structures – reviewing structures, support with registering with Charity Commission and Companies House
- Policies and Procedures
- Planning – strategic, business, projects
- Funding – funding searches, read and review of applications

Support for Groups

Helpline

Information advice and signposting by telephone, email and responding to website forms*

10:00-14:00 Monday to Friday

Call back

Call from an experienced member of the team

Within 48 work hours

One to one support

Allocation to case worker to provide in depth support

Up to 3 months case work support

VAL Helpline

- First point of contact for support, triage and signposting
- Tel: 0116 2575050
- Email: helpline@valonline.org.uk
- Open 10am-2pm Monday to Friday
- Contact the Helpline for all queries
- Nestor Breinholt, Advice, Information and Data Advisor

Funding Support

- Funding Searches – identifying potential funders for VCSE organisations
- Promoting funding available to VCSE organisations
- Building relationships with local funders and key contacts
- Support with project planning and creating your budget
- Support around planning to manage your finances overall
- Read and Review of Funding Applications

Funding Pages on Website

- Details of some funders on VAL's website:
<https://valonline.org.uk/funding/>
- Some resources:
<https://valonline.org.uk/advice-and-resources/funding-and-income/>
- Request for Support Form:
<https://valonline.org.uk/request-for-support/>

Upcoming Events and Training

- Meet the Funders – 30 October at Marlene Reid Centre in Coalville:
<https://valonline.org.uk/meet-the-funders-coalville/>
- See VAL's website for other events and training: <https://valonline.org.uk/events/>

CRP Webinar Series Summary



Last time we covered....

- Introducing the LLR Local Resilience Forum
- LLR Resilience Partnership
- Role of the Resilience Officer
- Local Risks impacting LLR
- What is an emergency plan
- What is a Community Response Plan and why create one
- Introduced the LLR CRP Template

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Now that you have your consolidated community response plan....

- Your plan needs to be treated as a live, ever evolving document
- Your plan should be shared with everyone who needs it, and practices so people are familiar, confident and ready
- No plan is ever able to account for everything so review and refine regularly.
- Continue your skill development, through training and workshops
- Explore funding avenues to support your Community Response Plan and wider activities

- Get together and create or update your CRP
- Share with LLR LRF /Resilience Officer
- Continue to develop your skills and capabilities
- Explore equipment and funding opportunities
- Visit Government prepared
 - <https://prepare.campaign.gov.uk/>
- Explore the LLR LRF household emergency plans
 - <https://www.llrprepared.org.uk/prepared-residents/>
- Consider adding a Flood or Snow annex to your existing plan
- Reporting blocked drains:
 - <https://www.leicestershire.gov.uk/environment-and-planning/flooding-and-drainage>
- Explore running a tabletop exercise, contact your local resilience officer for support (communityengagement@leics.gov.uk)
- Look out for the LLR LRF follow up session in Spring, focusing on CRP engagement and practice
- Get in touch with the LLR LRF Team with any specific questions (communityengagement@leics.gov.uk)

BRT Activities: Now-Dec 2024

Community Case Study

- Looking for communities who are already active and engaged, with CRPs and Flood Warden Groups
- Invite them to share their recent experiences and success stories.
- We want to capture learnings and to share more widely, to help other LLR communities

Expression of Interest form to be shared after today's event.

BRT Activities: Now-Dec 2024

Community Resilience Virtual Hub Development

- Looking to engage 1-2 communities to explore a Community Resilience Virtual Hub.
- Explore what a virtual community resilience hub could look like, how it could support your CRP, wider communication, collaboration and activation.
- Roughly 1-2 hours per week (+/-) to engage in discussions and brainstorm

Expression of Interest form to be shared after today's event.

Please complete the
feedback form

Thank you

Any Questions?

communityengagement@leics.gov.uk